**Focus Room**

Purpose of the Focus Room:

1. The Focus Room provides a ***restorative process*** for students who violate school rules/policy.
2. The Focus Room helps students recover and return to learning.
3. The Focus Room provides structure and support to students, by holding students accountable to their actions while giving them space in a supportive way (not going to ISS immediately).
4. The Focus Room gives students what they need.
5. The Focus Room is for an attitude adjustment, not for homework or social time.
6. The Focus Room is an **integral part of PBIS/RTI intervention** (Yellow/Red Zone).

What Happens in the Focus Room:

1. The room is a neutral space.
2. Only 10 students or less can be in the room at one time.
3. Processing in the Focus Room is only about behavior in the classroom/the reason for the referral. If students need more time processing the Focus Room manager refers them to the school counselor.
4. When students arrive in the Focus Room, the manager clearly sets the expectations of the room and tells the student they can take 5 minutes to calm down and clear their mind, and be checked in with to process their referral. If the students is not ready, they then are given another 5 minutes, etc. *\*\* On average, students are in the Focus Room for 20-50 minutes at the high school level*.
5. The Focus Room manager will go through a specific, one-page document with the student when they are ready. This document is to facilitate the processing conversation about the referral and discuss actions to prevent the referral from happening again. Some example questions the Focus Room manager might ask the student to get the conversation started are:

“Are you ready to be a learner in the classroom?”

“Are you ready to make safe decisions?”

1. Students who visit frequently to refocus themselves look at their plan and reflect on if they use the strategies or not and if not, why. They can also adjust their plans as time goes by.
2. The Focus Room managers work with teachers, families, and administration to communicate issues, track the amount of time spent in the team room, etc.

Process for Using the Focus Room:

1. Reason for Referral: Disruption to their learning or to others
2. Students are referred to the Focus Room by their teachers. Teachers fill out a “referral form” – about a half page, nothing that takes longer than 1 minute to complete. The student brings this referral form to the Focus Room.
3. Teachers must try 2-3 interventions before referring students to the Focus Room. All faculty need to agree on the 2-3 interventions.
4. Students can self-select to visit the team room if they perceive the need. This would need be to discussed with the teacher and a referral would still need to be filled out and sent with the student. \*\*\* We will monitor the amount of time in the room and adjust plans if t appears students are using the the Focus Room option to avoid class.

Thing to know about the Focus Room:

1. Work for about 90% of students
2. Google.doc will be developed for Focus Room “traffic”
3. The Focus Room is not a “get out of jail” card